



Parish Infrastructure Investment Plan (PIIP)

Palgrave Parish Council

Parish Population	905 (2011 Census)
Date of PIIP	Lates update 9 November 2023
Date of next Review	December 2024
Date Adopted / approved by Parish Council	17 October 2019

Existing infrastructure audit	
List of services and facilities within the local area, their condition, location, existing capacity and catchment area.	
Public / Passenger Transport	Bus Shelter on Lion Road opposite the Church, a wooden structure that needs some basic restoration work but is salvageable. Being addressed autumn 2023 / spring 2024. In 2018 Quote received £3500 for a new wooden shelter
Library	See under external audit
Education / Schools	See under external audit
Health	See under external audit
Open Spaces	Village Green and Pond, Churchyard, Cemetery, Lows Lane Footpath, Jobs Lane, Priory Wood and the Manorial Waste land on Lion Road opp. Church.
Community & Leisure Facilities	<p>Palgrave Community Centre and playing Field, off Upper Rose Lane. Various activities take place here, which includes a lounge and bar area, as follows: Line Dancing, Carpet Bowls, Cribbage, Drama Tots, Meditation Group, Friendship Club, School of Dance, various exercise classes, Table tennis, Ukelele, Photography and Cinema.</p> <p>The Community Centre refurbished their toilets in 2023. Grants for these sort of improvements were discussed at a meeting with Tony Bass Jan 2020 (BMSDC) who can signpost available grants and help in this direction. The Clerk continues to signpost the PDCC to new funding opportunities.</p> <p>The Playing Field has a variety of children's play equipment installed circa. 2018 to the value of approx. £90K including a cable wire, climbing frame, swings, roundabout, slides and tower and a beautiful mural by a local artist.</p> <p>St Peter's Church is a Church of England facility on Lion Road and is a Grade One listed building. There are no other churches in Palgrave.</p>
Environment (waste infrastructure, flooding etc)	<p>7 Dog waste bins in assorted locations, all in good order.</p> <p>1 Litter Bin (not in use – in storage). Good condition.</p> <p>Ongoing flooding problems at Draycott Rise were addressed in 2022 by SCC.</p> <p>Lion Rd / Priory Road junction flooding is a constant issue.</p>
Parish Cemetery	Modern cemetery on Millway Lane, capacity for approx. 20 years or more, Cemetery gates and gateposts of wooden construction refurbished May 21. Summer 2023 both restored to an acceptable level and pleased with the outcome.
Village Sign	Opposite the Church on Lion Road near the Bus Shelter. Erected 1985, renovated in 2015. June 2021. Completely replaced in July 2023 by the original craftsman. Donations of £1K received towards this project. Plinth being restored Autumn 2023 – work ordered.
Parish Notice Board	Opposite the school off Forge Close, erected 2016 in conjunction with PDCC. Metal construction, in good condition
Footway Lighting	16 units in total of which 9 are still using old MBFU lamps which will need upgrading in the near future as they will not be repairable once they fail, at cost of approx. £5K. Autumn '23. Note £5K earmarked in accounts for several years towards this project. Cost saving is approx. £1K pa in energy costs.
Seats & Benches	6 seats / benches at various points in the village, 2 of metal construction, the remaining 4 of wooden construction. The Apthorpe memorial seat on the Manorial Waste was cleaned down early 2020 and wood preservative applied 2023. Lembo memorial bench sited in the cemetery in 2020. An oak bench sited down Lows Lane footpath 2021, made by a local craftsman. This was cleaned and refurbished Autumn 23 by the same craftsman. The Victoria Barber bench on the Manorial Waste was refurbished by the family Summer 22. The metal bench near the pond has 2 faulty legs that have come away from the main frame Nov 22 but the bench is still sturdy and solid so no danger.

Churchyard	Ancient flint wall surrounds the church. Approx £4K spent in repairs in 2019. Needs ongoing assessment as small pieces of flint regularly fall out. New holes appeared in 2020/2021 which were attended to in April 21 & August 21. More holes dealt with by a local volunteer Autumn '23. The 2 Churchyard gates restored and made good Summer '23.
External infrastructure audit	
As above, identifying the services and facilities outside the PIIP area that are used by the community.	
Public / Passenger Transport	Bus routes run by Simonds to Bury St Edmunds and Diss, with school transport to Eye
Library	Mobile library calls once every 4 weeks on a Wednesday afternoon opposite the church. There is a library in Diss villagers can use.
Education / Schools	Primary School, places for 63 children. Oversubscribed with 85 children. The existing external play area is above a natural spring which means the whole playground gets muddy very quickly and is not ideal for the children. School Working Party set up 2023 to discuss ideas on how to improve the surface within the rules of The Green and a Conservation Area.
Health	No health facilities in Palgrave. Residents travel to Diss, Botesdale or Eye to access a GP surgery or Dentist.
Open Spaces	See under above list. The Cemetery is owned by the . The PC manages the closed Churchyard. The PC took on management of the Lows footpath from PROW in April '22. We successfully purchased The Green in 2022 at a cost of approx. £9K overall, paid for mostly from CIL monies. Lots of ongoing maintenance costs associated with owning The Green. Bollard replacement work carried out Dec 2022 circa. £2K. More bollard work still remains, awaiting approval form MSDC Oct 23.
Street Furniture / Road Signs	Road name signs, speed signage, Village entry gates - one west and east side of Lion Road, with an additional entry sign on Denmark Hill. The current west entry sign is on the very boundary of the 21 house development on Lion Road could possibly be resited expensive to do which we will have to pay for. In 2020 the P.Council had extensive negotiations with Suffolk Highways culminating in 4 completed projects at a cost of approx. £20K to us: 1) Buffer zones of 40mph on the east and west village entrances / exits. 2) Weight restrictions on both Crossing Rd and Priory Rd. 3) Closing of the Access Road into a one-way only 4) Additional safety signage at the Lion Rd bends near St Johns. Another £20K was funded from our County Cllrs Highways budget. Note 3 projects completed in 2021, with the weight restrictions completed Mid 2022. 2023 – looking to install a kerb along the verge outside Malt House. In discussions with Highways, Also discussions to install 2 pedestrian signs for safety purposes.
Phone Box	Phone box was given a basic clean by BT in 2018 and is now operational and was repainted in 2019 by BT. Cleaned again in the Community Clean up Day in 2023
Community Infrastructure needs and/ or aspirations	
This should be based upon the gaps and/or deficits identified in the preceding two rows. Once completed, please order ordering these needs according to your priorities.	We need to re-engage with the Community to further develop the PIIP. Proposed to do this in Spring 2024 to bring new deliverable projects.

Community engagement- please confirm how you have sought the views of your community and how they have helped to inform your current and future needs	We sought feedback on a regular monthly basis through the village magazine, delivered free to each household. This was additional to notices on the home page of the village website as well as more detailed information under the Parish Council page. Further feedback was collated at a very successful Saturday morning conversation café held in March and final feedback was obtained from the Annual Meeting of the Parish in April 2021. We will re-engage with the community by way of a coffee morning or similar event in early 2024 as stated above.
Optional	
Expected growth – location, size and timing of development sites. What impact would these have on your community needs?	A 5 house development completed in 2018 near the PDCC. 21 houses completed on the west side of Lion Road in 2020. 5 house development completed in 2021 at Gassocks Drive, off Priory Road. 9 house development completed on land to The East of Priory Road, Palgrave behind The Nook. Several fill-in type planning applications for an odd house here & there. All of the above essentially mean up to 100 additional cars in the area, based on 2 cars per household, impacting on local infrastructure, including the school, Highways, roads, and invariably means more speeding issues.
Projected income – from all sources incl. external grants, CIL & Section106 income	Currently circa £25K CIL income unspent to Nov 22. Small grant of £2K received towards The Green Purchase June 22, additional small grant of £700 from Dist Cllr. Locality Budget to help cover some of the Green bollard project Oct 22.

Recorded CIL income and expenditure (rounded up to nearest £1)

	Income	Expenditure	Overall balance c/forward
Y1 y/ending 31/3/2018	£13,730	£ 7,100	£ 6,630
Y2 y/ending 31/3/2019	£21,505	£ 2,300	£25,835
Y3 y/ending 31/3/2020	£ 7,168	£ 904	£32,100
Y4 y/ending 31/3/2021	£12,343	£22,809	£21,633
Y5 y/ending 31/3/2022	£16,553	£ 2,310	£35,876
Y6 y/ending 31/3/2023	£12,468	£ 8,633	£39,711

LOW COST PROJECTS – UP TO £2000

Project	Priority	Estimate	Progress stage	Date
Bird and bat boxes	M	£200 spent	Approved but stalled due to purchase of equipment from local charity. Delay Winter 21	Completed Feb 22
Renovation of the 2 water pumps	L	£151 spent	3 volunteers in working party. Paint purchased April 22, completed May	Completed May 22
Visual improvement to Upper Rose lane entr. - bulbs, hedges tidied up	M	£250		
Maintenance of the Pond every 12 months x 2 years	H	£500	Requires annual maintenance £120 bill for Nov 2021. Oct '23 £75 to clear around pond and edges.	Nov 21 Oct 2023
Petanque area at the PDCC	M	£1000		
Tourist Information Board	M	£2000	Work stalled on this due to Covid. Will restart this project 2024.	
Additional lighting on Crossing Rd / Goulds Close	H	£2000		
Additional street light on upper Crossing Road and school	H	£2000		
Replacement of Village Sign, Palgrave Man	H	£600	The original craftsman made a new Palgrave Man July 23 with donations totalling £1K. Plinth being restored Oct '23.	

Total of Low Cost projects £ 8701

MEDIUM PRICED PROJECTS – £2100 to £7500

Project	Priority	Estimate	Progress stage	Date
Replacement of 27 missing wooden bollards on The Green. Counted Nov 22- bigger project than first realised	H	£2729 spent	30 oak bollards purchased at £1500 July 22. Stored & Elm Vale. 27 Installed Dec 22. 3 bollards left.	Dec 22 initial phase complete
Installation and cost of additional bollards for further protection of The Green and on small green triangle.	H	£3500	Working party re-assessed area. Updated map to MSDC Sep 23, awaiting approval. Highways approved green triangle bollards - licence purchased from SCC.	
Purchase & installation of Defibrillator outside the school for community use	H	£2300 spent	Purchased, training given & installed with volunteer testers. New packs and battery ordered Oct 23	Completed Dec 2018
Lows Footpath- dig out existing foot drain and create new bank	M	£1400 spent	Revised job spec.agreed. Completed spring '21	Completed March 2021
Refresh of the ditch area and footpath	H	£1000 Spent	Refresh of the ditch and built up bank 2022. Needs annual revisiting. Looking to get the ditch piped and shingled as annual costs too much and throwing good money after bad.	
Look into getting ditch piped and shingled	H	£5000		

Lows Lane & Jobs Lane benches Install seating area with clearance. Jobs Lane approved by land owner but will be looking onto solar farm. Idea shelved now.	M	£870 spent	Bench on Lows Lane completed June 21. Approx cost £870. Refurbished by same craftsman Summer 23.	Lows bench done June 21
Balance of purchase of SIDs – note total of 3 purchased altogether	H	£3392 spent	total 3 SIDs and extra charger & batteries bought	Completed early 2021
New Picket Fence entry signs to the village at various entrances in Siberian Larch, painted white	H	£3000		
Priory Wood and Jobs Lane - tidy them up, cut back trees & hedges to improve walker experience. Plant more trees and hedges	M	£2500	Lows Lane cleared Feb 22 at cost of £420. Priory Wood on hold.	
Kerb outside Malt House and 2 pedestrian signage @ Millway Lane / Denmark Hill & Priory Rd /Lion Road	H	£6000	Possible external CIL funding to assist with the kerb costs, Awaiting new costs Oct 23.	

Total of Medium Cost projects £31691

HIGH PRICED PROJECTS – OVER £7500 Priority High (H) Medium (M) Low (L)

Project	Priority	Actual	Progress stage	Date
Highways Projects: 1. Buffer Zones on east & west sides of the village 2. Enhanced signage at Lion Rd bends 3. Closing of the Access Road to one-way 4. Weight Restrictions on Crossing & Priory Roads	H	£19700 spent	Paid in 2 instalments to Highways in 2020. Weight restrictions due to be complete Feb '22.	First 3 projects completed '21.
Purchase of The Green: To buy the Village Green for the benefit of the community	H	£7000 spent	Process started Autumn 21. Purchase completed Aug 2022	Complete August 2022

Total of High Cost projects £26700