


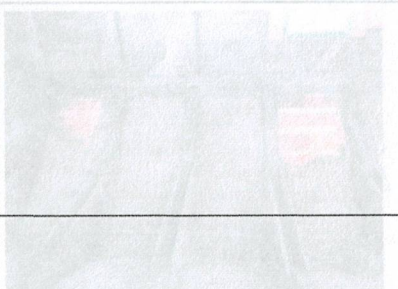
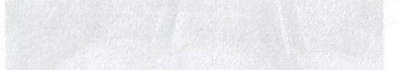
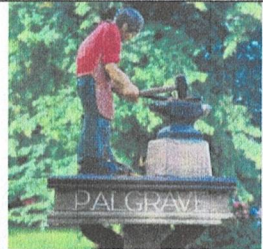





PALGRAVE PARISH COUNCIL - RISK ASSESSMENT – ASSETS, as at March 2023

Asset	Location(s)	What could go wrong?	How Likely?	Impact?	Consequences?	Mitigation/Action if risk occurs	Most recent photos for maintenance
Bus Shelter & Notice Board	Manorial Waste	Lack of Maintenance, Physical Damage, Natural Aging, Flyposting	Possible	High	Loss of use	Regular Inspection & Maintenance/Repair or Replace, Remove Posters Oct 22 – the internal felt needs replacing as it has deteriorated in so many places that is it probably easier to replace than repair. Needs a good clean cobweb clear. The overhanging tree was cut back in 2022 to limit damp ingress.	
BT Kiosk	Manorial Waste opp Church	Phone stops working, Wear and Tear	Possible	Moderate	Loss of use	Oct 22 – needs a good clean inside, remove cobwebs and wash with soapy water inside and out	
Dog Bins	Lows Lane, Lion Rd, Upper Rose Lane, Barnaway, PDCC, Millway Lane, lower Crossing Rd nr railway	Lack of Maintenance, Physical Damage	Possible	Moderate	Loss of use	Regular Inspection/Repair or Replace Oct 22 – all in good order. No action required	
Fencing & Gates	Cemetery	Lack of Maintenance, Physical Damage, Natural Aging	Possible	Slight	Loss of use	Regular Inspection/Repair or Replace Oct 22- Repairs required to the main gate – awaiting spring '23 for these to be carried out. Quote received and approved.	
Footway Lighting	The Green, Priory Rd, Lows Lane, Crossing Rd, Upper Rose Lane	Physical Damage, Failure, Life-expired	Possible	Moderate	Loss of Use	Routine Maintenance by Suffolk CC. Replace if damaged, failed or Life-expired by Current Type of Lighting. Inspected annually by SCC and reported back to us.	
Gravestones & Memorials	Cemetery, Churchyard	Physical Damage, Soil Movement, Loosen over Time, Decay	Possible	Moderate	Personal Injury, Property Damage	Regular Inspection/Reset, Repair or Replace, Remove or Re-site	
Cemetery granite sign	Cemetery, Churchyard	Physical Damage, Soil Movement, Loosen over Time, Decay	Possible	Slight	Personal Injury, Property Damage	Regular Inspection/Reset, Repair or Replace, Remove or Re-site Oct 22 – Needs a clean with soapy water	
Parish Council Notice Board	The Green	Lack of Maintenance, Physical Damage, Flyposting, Rain ingress	Possible	High	Loss of Use	Regular Inspection & Maintenance/Repair or Replace, Remove Posters Oct 22- no action required.	

Asset	Location(s)	What could go wrong?	How Likely?	Impact?	Consequences?	Mitigation/Action if risk occurs	Most recent photos for maintenance
Seating	Cemetery, The Green, Manorial Waste, Lows Lane	Lack of Maintenance, Physical Damage, Natural Aging	Possible	Slight	Loss of Use	Regular Maintenance/Repair, Replace or Write Off 1.Oct 22- the Diamond Jubilee bench near the pond has 2 supports that have come away from the main structure and need rewelding into place or similar 2. The Victoria Barber bench on the Manorial waste has been cleaned and restored by the family in 2022. No further action required. 3. The Guy Abthorpe bench on the Manorial Waste needs a good wire brushing, cleaning and a coat of preservative 4. The Alfie & Charlie bench in the Cemetery needs a good wire brushing, cleaning and a coat of preservative. 5. The G Lembo bench in the Cemetery needs no action. 6. The lows bench is Ok but needs clearing around it i.e nettles cut back and weedkiller applying.	
Speed Indicator Devices	3 in total at Denmark Hill; Lion Rd and Upper Rose Lane	Batteries stop working due to aging process. Damage due to traffic accidents	Possible	High	Loss of Use	Regular inspection / Repair or Replace Batteries Sept 22 – The Lion Road SID completely refurbished f.o.c.	
Strimmer	Cllr Weston's Garage	Lack of Maintenance, Misuse, Breakdown, Life-expired	Possible	Moderate	Personal Injury, Loss of use	Regular Maintenance, check Users, Safety Equipment/Repair or Replace	
Trees	Cemetery, Churchyard, Manorial Waste, Village Green	Branches falling or Tree uprooting due to Weather or Age, Lack of Maintenance, Physical Damage	Possible	Moderate	Personal Injury, Property Damage	5-yearly Arboricultural Inspections, Regular Maintenance/Arrange for Tree Specialist to carry out works Mar 22 – obtaining a report of the trees on the Green and any initial maintenance to be carried out.	
Village Green	Priory Road	Lack of Maintenance, Physical Damage	Possible	High	Loss of Use	Missing or damaged bollards replace Dec 22 to enhance its protection from vehicle wear and tear. Ongoing protection plan.	

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Village Sign	Manorial Waste	Lack of Maintenance, Physical Damage, Natural Aging	Possible	High	Loss of Use	Regular Maintenance/ Repair or Replace Oct 22 – sign removed for complete remake by original artist. Awaiting finished result.	
Walling & Gates	Churchyard	Lack of Maintenance, Physical Damage, Natural Aging	Possible	Slight	Personal Injury, Property Damage	Regular Inspection & Maintenance/ Secure Area if Safety Risk, Arrange for Specialist Repair Oct 22 – Ivy removed from the Church Wall and weedkiller applied. Churchyard Gates – Quote received & approves for repairs together with the cemetery gate repairs. Awaiting Spring '23.	 
War Memorial	Churchyard	Lack of maintenance, Physical Damage, Decay	Possible	Moderate	Personal Injury, Property Damage	Regular Inspection/ Repair or Replace	
Village Pond	The Green	Silting up, weed overgrowth	Possible	High	Lose the asset if not maintained	Regular Inspection & Maintenance. Risk assessment suggested. Awaiting possible recommendations from inquest in Spring '23 due to death early December.	

Approved by Palgrave Parish Council on 9 March 2023 signed.....[N Weston] Chairman