

**Minutes of a Meeting of the Parish Council held on
Thursday 13 July 2023 at 7.30 pm in the Community Centre**

Present: Cllrs Cooper, Collins, Fausset, Pudney, Sneddon, Weston and Wheele.

Also in attendance: The Clerk; County Cllr Fleming (for some of the meeting) no members of the public.

- 07.13.01 **Welcome:** The Chair welcomed everyone to the meeting. The meeting was not being recorded.
- 07.13.02 **Apologies for Absence:** Apologies received and accepted from Cllrs Dingle, Henderson, Hollowday and Prendergast.
- 07.13.03 **Declarations:**
1. There were no Pecuniary or Non-Pecuniary Interests declared and no requests for dispensations.
 2. Councillors were reminded of their obligations under the new Code of Conduct and the Nolan Principles of Public Office.
- 07.13.04 **Minutes:** The minutes of the meeting 15 June 2023 were approved and signed by the Chair.
- 07.13.05 **Matters arising:** Extra-long Litter pickers still o/s – awaiting finding information from BMSDC; Website audit completed with only a few minor issues now corrected.
- 07.13.06 **Reports for Information:**
- Report, previously circulated, from County Councillor Fleming. Question regarding the Suffolk Archive whether it will be f.o.c. to use at home under the agreement with the new provider. She will make further enquiries.
 - Report, previously circulated, from District Councillor Weller, with apologies for his absence.
- 07.13.07 **Public Forum:** The Clerk expressed her concern at receiving phone calls on weekends for non-urgent matters, including a complaint, but not urgent, call at 8.30 on a Sunday evening.
- 07.13.08 **Statutory Business and General Governance:**
- a) A proposal to amend the Cemetery Committee Terms of Reference was considered and approved by a majority present to allow the co-opted position to have voting powers. The ToR will be amended accordingly. Vote 4 in favour, 2 against, 1 abstention.
 - b) Consultation considered: Norwich to Tilbury pylon project open for comments 27/6 - 21/7/23. Cllr Fleming does not think the route is finalised yet. There are arguments to put more of the route underground as in the Dedham Vale area. The amended plan brings the route a lot closer to Palgrave right through the proposed March Solar Farm (Aura Power). It was resolved Cllr Weston would compose an objection on behalf of the Parish Council for submission by the Clerk once the content approved. All Councillors were urged to submit their own personal comments online as well.
- 07.13.09 **Planning:**
- a) The following planning applications were discussed:
DC/23/02945: Removal or Variation of Condition 2 (Approved Plans and Documents) re DC/22/05416 erection of single storey detached building @ Wood Cottage, Denmark Hill.
DC/23/02853: Removal or Variation of Condition 2 (Approved Plans and Documents) re DC/22/05417 erection of single storey detached building @ Wood Cottage, Denmark Hill.
The Parish Council approved the above 2 applications.
DC/23/02981: Works to Trees in a Conservation Area, reduce 1 Bay to 1.5mt @ 4 The Paddocks, The Green. The Parish Council resolved to object to this application based on the length of tree to be cut down which they considered was too drastic in a conservation area.
 - b) Planning determinations; DC/23/02275 & 02276 re erection of a single storey rear garden room @ Orme House, The Green were approved; DC/23/02708 discharge of Conditions 3 & 4 @ 1 The Paddocks, The Green, DC/23/00968 re erections of detached Games room / office and detached 3 bay cart lodge @ The Nook, Priory Road - planning permission approved subject to various conditions, actions and restrictions.

- c) Update on Pace and Aura Power solar farms:

PACE: Still awaiting notification of final submission of all additional new documents. Copy of submission by resident at East Cottage received in regard to the setbacks – document distributed and available on the planning portal.

AURA: We can expect the planning application over the next few weeks. Conversation held with Aura to that effect and our concern re the proposed wildlife corridors which we feel are too narrow.

Action: Clerk to send the map of the Pylon project & solar farms to the press to raise awareness of the Pylon project through the Waveney Valley and the cumulative impact the 3 projects will have on Palgrave

- d) Any other planning matters: None.

07.13.10

Finance:

- a) The following payments were approved for paying online by bank transfer:

£ 747.50	Caroline Emeny	Clerks remuneration
£ 24.00	Caroline Emeny	Clerks expenses
£ 23.59	H M R C	PAYE
£ 3.10	N Weston	Milk for Spruce up Palgrave event
£ 33.38	Mrs C Last	Ingredients for bacon rolls re Spruce up Palgrave event
£1125.60	Excite Solutions	Invoice 2521 re March & April grass cuts
£ 630.00	Excite Solutions	Invoice 2522 re May grass cut
£ 108.00	Community Action Suffolk	Invoice 2714 re website audit
£ 75.00	P D C C	Invoice 0146 re meeting room 2 nd quarter

The monthly schedule of payments was signed by Cllrs Weston, Cooper and Collins.

- b) Bank interest of £346.61 received on the saving account.
c) Bank reconciliations for the period to 30 June 2023 were approved and signed by Cllr Cooper.
d) The accounts to 30 June 2023 were noted.

07.13.11

To consider matters and any actions required for those relating to the Community of Palgrave -

- a) Highways and road related issues –

- i. School traffic –County Cllr Fleming still to arrange a meeting with the PDCC. **Action:** Clerk to chase
ii. Kerb installation and Pedestrian signage – meeting with Josh White of Suffolk Highways (SH) not possible out of hours. Both projects need re quoting with SH new contractor from October 2023. Current contractor, Kier, cannot complete in time therefore new quotes required. Discussion followed re the stance taken by SH on both these projects which the Parish Council feel is unhelpful and dogmatic. County Cllr Fleming to discuss with SH to try and get some agreement.

Action: Clerk to enquire with locals if any photographic evidence available showing the grass line outside of The Malt House about one year ago or more and revert to County Cllr Fleming

- b) Speeding, Speed Indicator Devices – It was concluded that all three SIDs were calibrated correctly and reading the correct speeds when tested by various Councillors over the last month. Motion put forward to adopt the 20s Plenty for Suffolk Campaign. Cllr Fausset explained the background to the motion. The motion was not carried with 4 against and 3 in favour.

- c) DDNP – The date for the referendum is confirmed as Thursday 28 September 2023.

- d) The Green - protection and maintenance thereof:

i. Bollard Map – new map received and updated by Clerk. To project the proposed enhancements onto it and send to BMSDC. **Action:** Cllr Weston to scan the new map and send to the Clerk asap

ii. Pond – to be discussed further at the next meeting as nesting season means it cannot be cut at present. Clerk has expedited Coroners Office for any potential report following the death in December but not yet determined. Report received that the tree on the west end of the bank is in danger of collapsing into the pond although does not pose a danger to anyone – agreed to leave this as not life threatening at this stage. Question as to whether the tree is within the pond or not and to whose land it is on?

iii. Parking on The Green – Clerk has prepared the parking notices which are approved. Cllr Pudney has printed off for her purposes and maintaining a record. Clerk to do the same for Cllr Sneddon.

- e) Other open spaces; The Lows footpath was cut a few weeks ago. Concern that the ditch bank had been flattened but contractor assured the Clerk this is not so. He personally cut The Lows. The problem is the cuttings and the growth in the ditch which are interrupting the flow of water.

Action: Clerk to look into getting it piped as per the initial project from some years ago

Priory Wood – several trees cut or pollarded in June by MSDC with more to be done in the autumn.

- f) Cemetery and Churchyard – Work will start next week on the gates in both cemetery and churchyard. Grass cutting around gravestones – agreed Excite to cut as and when required with mower if possible to collect the grass cuttings. To alert them when it needs doing. The PC agreed to accept the offer of a contribution towards this additional cost. **Action:** Clerk to make contact and accept
The mound east of the middle section levelling up as minuted previously still o/s – Clerk to action asap
- g) Palgrave Village sign – New sign will be installed 24 July am with unveiling at 3pm. Cllr Warboys, leader of MSDC will be present alongside others. The Rolfe family looking at a possible contribution. Agreed 4 bottles of Prosecco to be purchased to toast the new sign. Cllr Weston to arrange glasses. Diss Express has asked the Clerk to send in report and photos in lieu of their absence on the day.
Action: As many Cllrs as possible to attend 3pm 24 July. Cllr Wheele to organise the electricity. Extension cable from Cllr Weston. Help required at 11am for actual installation – Clerk to confirm who is available
- h) Spruce up Saturday 1 July feedback: List of tasks achieved as follows: Approx 15/20 people.
Bus shelter – graffiti cleaned off, cobwebs etc removed, notice removed. Made as good as possible.
Benches – all wire brushed and cleaned. Cemetery tidied up.
Churchyard wall ivy – parts of the wall t the west of the church were cleared.
Telephone box cleaned and cleared of cobwebs etc. Volunteer acquired to be our tree warden.
Agreed too many tasks on the day - need to concentrate on a few areas at a time at 6-monthly intervals spring / autumn. Saturday 21 October agreed as the next date which will concentrate on the churchyard and bus shelter. Cllr Weston will return the hi-viz jackets and litter pickers to JMCC.
- i) Asset Register maintenance:
Bus Shelter: Cllr Henderson’s detailed report was discussed. The Bus shelter is salvageable if actions are taken and remedial work carried out. Summary of areas to look at: woodworm; roof; paint and repair; drainage including gutters and downpipes; weeds; old posters.
Action: as much as possible to be tackled in the autumn on next clean up Palgrave day 21 October
- j) Diss Community Notice Board – Approved use thereof. Cllr Wheele to manage with input from the Clerk

07.13.12 **Correspondence** – Contact received from the Rural and Community Housing Enabler at Community Action Suffolk (CAS) whose role is to provide parishes / community groups advice on how affordable housing can be achieved and to offer that support to local communities. Would like to meet with us.

Action: Ask if she can attend the September meeting

07.13.13 **Motion under the Public Bodies** (admission to meetings) Act 1960 – Clerk has resigned as Badingham clerk.

Date of next meeting – The next meeting is on **Thursday 14 September 2023**, at 7.30pm.

The meeting closed at 9.45 pm.

Caroline Emeny (Clerk to Palgrave Parish Council)

FINANCIAL REPORT – 30 June 2023

Current account Unity Trust Bank Account No. Sort codeStatement no’s 047 & 005 dd 30/6/23

Current account statement balance	£3,494,39
Savings Account statement balance	£61,518.79
Overall Total Reconciles With Accounts Balance As Per Spreadsheet	£65,013.18